



Job Title: Regional Program Coordinator

Location: Northwest Arkansas (must live reasonably close to Bentonville, Springdale, Fayetteville, and/or Rogers)

Reports To: Irvin Humphrey, Director of Sports, Training, and Competition

Status: Full-Time Non-Exempt

Office Location: Center For Nonprofits 1200 W Walnut St, Rogers, AR 72758

Posted: 10/4/2024

The Regional Program Coordinator is responsible for the overall leadership and management of the Western River Valley, NWA, and North Central areas of Arkansas. The Regional Program Coordinator will oversee a consistent effort to grow the number of athletes served, work to build local programs, and specifically target areas in sports development and Unified Champion Schools, and Young Athletes in alignment with our Strategic Plan.

The Regional Program Coordinator will lead in regional growth, outreach, and engagement as well with athletes, schools, agencies, and families and will be responsible for the growth of sports and volunteer opportunities within the area served.

The Regional Program Coordinator is responsible for representing the company to external stakeholders, community organizations, schools, agencies, and sponsors.

This is a position that is based in our NWA office. Evening and weekend work with some extended travel and overnights are required.

Responsibilities/Qualifications:

- Serve as the primary contact and support person for local Area Directors
- Recruit and train new volunteers to serve as local coordinators and/or Points of Contact as needed.
- Enhance the sports opportunities for the Region served.
- Create a network for families for communication, training, and competition.
- Provide professional development for educators promoting our Unified Champion Schools
- Coordinate a strategy to establish SOAR programs in areas where none exist.
- Responsible for assisting Area Games Management teams with their local games and events.
- Responsible for the growth of local competition managers and volunteers ensuring quality experiences for all involved.
- Support SOAR's UCS staff and coordinate efforts to establish UCS schools/programs throughout the region.
- Establish quality growth goals for the region.
- Develop new opportunities for our coaches' education system.
- Recruit new volunteers, schools, agencies, and athletes.
- Enhance Young Athletes programming in the regions served within communities, homes, and schools
- Establish a network for independent athletes to train and compete.



Experience/Position Requirements:

- Bachelor's degree preferred in Nonprofit management, physical education, or related field, ideal.
- Experience working with volunteers preferred.
- Strong leadership and management skills
- Excellent written, verbal, and interpersonal communication skills
- Ability to work independently and as part of a team.
- Ability to meet deadlines and work under pressure.
- Delivers effective individual and group presentations that are powerful and impactful to drive support of Special Olympics Arkansas
- Skilled in developing key relationships with individuals while building rapport quickly to deliver more opportunities for our program.
- Ability to work collaboratively, act innovatively, and embrace change.
- Ability to work effectively in virtual and office environments.
- High levels of organization and prioritization
- Self-motivated and able to thrive in a fast-paced, complex, and goal-oriented, team environment.
- Creativity and willingness to try new approaches and receive constructive feedback.
- Must pass a background check (required for all staff)

Core Competencies

- Mission Focused: Creates real social change that leads to better lives and healthier communities. This drives performance and professional motivation.
- Relationship Oriented: Places people before process and is astute in cultivating and managing relationships toward a common goal.
- Collaborator (Includes teamwork and communication): Understands the roles and contributions of all sectors of the community and can mobilize resources (financial & human) through meaningful engagement. A strong supporter of a team environment.
- Results Driven: Dedicates efforts to shared and measurable financial and non-financial goals for the common good; creating, resourcing, scaling, and leveraging strategies and innovations for broad investment and impact.
- Brand Steward: Understands role in growing and protecting the reputation and results of the greater network.

If interested in this position, please register for this position through [Indeed.com](https://www.indeed.com)



About Special Olympics Arkansas

Mission: The mission of Special Olympics Arkansas is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for all children and adults with intellectual disabilities giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

Purpose: Special Olympics Arkansas is an organization that unleashes the human spirit through the transformative power and joy of sport, every day around the state. Through programming in sports, health, education, and community building, Special Olympics Arkansas is changing the lives of people with intellectual disabilities, and solving the global injustice, isolation, intolerance, and inactivity they face. Special Olympics Arkansas is providing opportunities for more than 19,500 athletes and 16,000 volunteers in all counties across the State of Arkansas.

Diversity, Equity, And Inclusion Statement

Diversity, Equity, and Inclusion are at the heart of all that we do at Special Olympics Arkansas. We strive to promote unity and create a world where everyone belongs. We value, celebrate, and respect all differences, backgrounds, and perspectives and understand that greater diversity and inclusion create a stronger and more innovative organization that delivers better results as we work with the athletes in all communities.

